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DIARY NOTES

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3 June 1954

1. Jim Garrison reports that saw Paul Beach and Jim Harrison of the Joint Committee on Printing today and that they approved of the purchase of a new, small printing press for the Technical Services Staff and the movement of the large press now in the basement of Central Building to our ter's action in changing our point of contact. I emphasized to Jim the necessity of keeping accurate Memoranda for the Record of all meetings with this Staff and asked him to send me information copies of such Memoranda.

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- Assistant to the Inspector General, was up to talk to me about doing a survey of the Graphics Division. He says that there are many graphics shops and people scattered throughout the Agency, many of which are not being used full time. He believes that it would be economical to combine these shops and proposes to make a recommendation to the Inspector General to that effect. I told him that I had no objection to such a recommendation but felt it was necessary that a detailed study be made of the situation before arriving at any conclusions.
 - 3. Conducted a DD/A Career Service Board Meeting. (See Minutes.)
- 4. Attended a CIA Career Service Board Meeting at which General Cabell was present. I think that we have finally agreed on a Regulation on this subject.
- 5. Matt Baird requested that I look at his paper on as soon as possible since he wants to use some of Fiscal Year 1954 money to do certain repairs there. Told him that I would do this and try to have a meeting early next week.

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6. Met with to discuss the manpower survey and the survey of administrative procedures in the DD/P area. I emphasized that whatever part the I&R Staff of DD/P played in these surveys it must 25X1A9a be recognized that the responsibility was that of All concerned recognized this and said that they were using 25X1A vice since they thought that a survey of that kind would be most acceptable to

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the DD/P area in general. I emphasized that making contact or anyone else in the DD/P area, or in the central administrative offices for that matter, captain or anyone else in of this team would be unacceptable to me. It was clearly understood and agreed by all that this would not be done. It was also agreed that they would brief me from time to time on the progress being made.

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